

Meeting Notes
Concord Plan to End Homelessness
Project Planning Team Meeting
August 22, 2013

Present: Maggie Fogarty, Susan Howland, Amy Lockwood (facilitator), David Frydman, Jim Bouley

Current Events

The group touched base on recent issues and press stories about homelessness. It appears downtown merchants have seen a reduction in some of the disruptive behaviors that have been associated with homeless people (not all of them are likely homeless).

The winter shelters have agreed to stay open for the next two winters. The community needs to create a transition plan for after that period.

There is a group continuing to work on setting up a chapter of Family Promise in Concord. Maggie Fogarty has encouraged a needs assessment to be sure that the homeless population Family Promise serves is a significant portion of Concord-area homeless people.

There has been another unfortunate death of a homeless man this summer.

Outreach Plan

The group reviewed the draft outreach plan. Major points included:

Meetings

- Maggie is communicating with Tim Sink about the best time and place to get input from Chamber members.
- Mayor Bouley encouraged a separate meeting with the downtown Merchant's Roundtable, as not all of them are Chamber members. He will work with Chief Duval to connect and set up this meeting, as Chief Duval has been meeting with the group regarding enforcement of difficult behaviors downtown.
- Maggie is organizing dates and spaces for the meetings.
- Maggie, Susan Howland, and other United Way staff will facilitate/ lead the meetings. Mayor Bouley will lead the downtown merchants meeting, and possibly the Chamber meeting.

Surveys

- Amy Lockwood will create the electronic survey by Wednesday the 28th and send a link to Susan for further distribution and coordination.

- We will ask a survey question about whether participants also attended an in-person meeting.
- The deadline for the survey will be September 30. Amy will send preliminary results to Susan on 9/20 to prepare for the 9/25 Steering Committee meeting, and will send final results on October 1.
- Some surveys will be implemented on paper by homeless service providers. Susan will enter these into the Survey Monkey format so all results are included.

Press Coverage of Outreach

The planning team agreed it would be good to have some press coverage of the outreach process so people are informed about how they can participate.

Susan committed the United Way to drafting a press release and issuing it to the Concord Monitor and the Concord Insider.

September 25 Steering Committee Meeting

The September 25 meeting agenda will include:

- Current events update
- Outreach plan update and preliminary results
- Success stories: Keene county jail release housing, Portland Plan to End Homelessness

Maggie will ask Maureen Ryan to present information on Portland. Amy will contact Keene housing officials to see if a presentation is possible.

To Do List

Amy	Write up meeting notes, send to Planning Team
Amy	Send scheduling email for Planning Team meetings
Amy	Set up electronic survey, send link to Susan by Aug 28
Amy	Contact Keene housing to invite for a presentation
Maggie	Contact Maureen Ryan about presenting Portland results
Maggie	Set up outreach meetings including dates, locations, and food plans
Susan	Draft press release and send to media outlets
Susan	Distribute survey by email Aug 28-30
Susan	Enter paper survey results into Survey Monkey as needed
Mayor Bouley	Contact Chief Duval about invitations to a downtown merchant's meeting