

Bradley C. Osgood Acting Chief of Police

City of Concord, New Hampshire

POLICE DEPARTMENT

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Parking Committee Meeting

March 17, 2014

Present: Mark Coen, Council Representative, Chair

Tonya Rochette, Intown Concord Representative

Brent Todd, Council Representative

Sue McCoo, Guest

Staff: Carlos Baia, Deputy City Manager

Alison Sinisgallo, Parking Division

Matt Walsh, Director of Redevelopment, Downtown Services & Special Projects

Due to insufficient number of committee members present, a formal meeting was not held. These minutes reflect an informational meeting only.

1. Adoption of Minutes

No vote.

2. Discussion of Strategic Plan & Parking Committee's Goals for Process

Matt Walsh, Director of Redevelopment, Downtown Services & Special Projects presented the committee a Request for Qualifications and Experience seeking the services of a parking consultant. Mr. Walsh reviewed the Scope of Services. Mr. Walsh and David Florence, Parking Supervisor, are reviewing four proposals. Brent Todd, Council Representative raised concern that the Utilization Study will likely coincide with the Complete Streets Project construction. Mr. Walsh responded that the consultants will be able to review past data from the parking kiosks and that the study will have to account for increased traffic in some of the adjacent neighborhoods due to construction.

3. Information

Mr. Walsh reviewed the Parking Fund Budget Performance Report for January 2014. The 2014 Budget had a projected deficit of \$71,000; at the current rate the deficit will likely be greater.

4. Other Business

Mr. Walsh reviewed the committee membership. At this time there are two vacancies on the Committee. Future meetings will begin at 5pm rather than 4:30.

Meeting adjourned at 5:50pm. Respectfully Submitted, Alison Sinisgallo, Parking Division