

**Transportation Policy Advisory Committee  
Public Transportation Sub-Committee**

**Members Present:**

Tom Irwin, Chair  
Councilor Brent Todd  
Councilor Byron Champlin  
Laura Aibel (Staff Representative)

**Members Absent:**

Dick Lemieux  
Ed Roberge (Staff Representative)

**Others Attending:**

Jim Sudak  
Larisa Djuvelek-Ruggiero

**I. Call to Order**

**II. Introductions**

Mr. Irwin called the meeting to order and reviewed the agenda.

**III. Approval of Minutes**

Minutes from the June 17, 2014 meeting were approved.

**IV. Public Comments**

There was no public comment.

**V. Referrals**

There were no council referrals this month.

**VI. Updates/Old Business**

- i. Ridership Report** –Mr. Sudak reported the ridership for the CAT system was up over FY2013, but there has been a drop in Paratransit. Mr. Sudak will review the drop in Paratransit ridership and report back to the subcommittee.
- ii. CAT Quick Report** –Mr. Sudak summarized the Quick Report. The Volunteer Driver Program (VDP) continues to expand. CAT has applied and made it through the first round for 5339 funds from MAP-21 for capital expenses. Primarily, CAT is looking to use these funds for vehicle replacement. This funding requires a 20% local match. Mr. Sudak distributed illustrations and layouts for different vehicles. Chairman Irwin requested Mr. Sudak develop informational sheets for each vehicle for discussion at the October meeting.

**VII. Other Discussions**

- i. Capital Improvement/Private Development Projects**
- ii. CAPBMCI/CAT Staff Updates** – Currently, CAT has one vacancy. The staff consists of 27 people, including fulltime drivers, substitute drivers and office staff.
- iii. CAT Program Goals** – The subcommittee discussed potential program goals for the Public Transportation system in Concord. Larger questions arose such as whether the system should target better performance or provide transportation to those that are unable to move around by other means. Does the subcommittee want to encourage people to “leave your car at home”? How does this work with expectations of the system providing service to the transit dependent? Perhaps a combination? Chairman Irwin suggested the subcommittee concentrate on this discussion at October’s meeting.

**VIII. New Business –**

- i. **Vehicle Replacement Program** – Mr. Sudak distributed illustrations and layouts of a few vehicles. Discussion ensued regarding the image CAT and the City want to portray. Mr. Sudak will develop sheets with vital information including vehicle cost, fuel types and costs, life expectancy and seating capacity for discussion at October’s meeting.
- ii. **Penacook Village St improvements** – Councilor Todd updated the subcommittee indicating the road will be complete by the end of this week, including final pavement. There won’t be any overlay next spring. The Friends of the Poulin Gazebo is fundraising to rebuild a gazebo to be used as a defacto bus shelter. The group does not want to use a standard bus shelter in the area. Does the General Services Department remove snow from the bus stop? Ms. Djuvelek-Ruggiero expressed concerns about the placement of the stop just south of the roundabout. Should this stop be moved? Mr. Sudak will discuss this with Ed Roberge, City Engineer.

**IX. Adjournment**

The meeting adjourned at 7:30. PM.