

**HERITAGE COMMISSION
Meeting Minutes - draft
January 8, 2015**

The Heritage Commission held its regular monthly meeting in the City Council Chambers, City Hall Annex, 37 Green Street, Concord, New Hampshire, on Thursday, January 8, 2015, at 4:30 p.m.

1. Call to Order and Seating of Alternates:

The Chair called the meeting to order at 4:36 p.m.

Present at the meeting were Chair Phil Donovan, and Members Carol Brooks, Richard Jaques, Bryant Tolles, John Regan, Robert Johnson and Fred Richards (4:45). City Planner Nancy Larson, Assistant City Planner Heather Shank, and Administrative Specialist Patricia Murray were also present.

2. Approval of Minutes of the December 4, 2014 meeting:

The Commission considered the minutes of the December 4, 2014 Heritage Commission Meeting.

Ms. Brooks moved to approve the December 4, 2014 minutes as written. Mr. Jaques seconded the motion and the motion passed unanimously.

3. New Business

Annual Election of Officers will be on the February 5, 2015 meeting agenda.

4. Regular business

a. Demolition Review – Committee Report

Mr. Richards reported there are no new demo applications. Mr. Richards reported that the Carriage house on North State Street has some interest by preservation people who are interested in removing the building and preserving it.

Discussion ensued regarding a review of the Demo Review language by Craig Walker. Ms. Larson will try to locate the document. She will also discuss fees with Mr. Walker. A Demolition Review and Heritage Commission rules discussion will be placed on the February agenda.

b. Heritage Sign Program

Ms. Brooks stated the Concord 250 collaboration is still in the development stage and she will update the commission as soon as possible. She is working with Liz Hengen on the concept and with Russ on the sign. Mr. Richards and Dr. Tolles stated they were willing to help during the event.

c. Update on Demolition Permit funding

No update.

d. Report by Member Richards in regards to NH Division of Historical Resources study of demolition review.

Continued to February 5, 2105

5. Informational Items

a. Status of the Gasholder building roof repairs.

Chair Donovan stated there is no change in the status. Mr. Johnson asked if the Commission should take a proactive approach in saving the building. Chair Donovan stated this building is on the 7 to save list but ultimately it is a private property. Mr. Regan stated the plan is to preserve the structure. Chair Donovan will send a letter to Mike Licata inviting him to a meeting.

6. Any other business to come before the Commission

- Ms. Larson stated she would speak to James Kennedy regarding the demo review ordinance and some of the items raised regarding membership. A copy of the ordinance will be available to members at the February meeting.
- Mr. Johnson asked if any members had the promised tour of the Binney Building. None had. Mr. Johnson would like a tour of the building and will inquire.

There being no further business to come before the Commission, Ms. Brooks moved to adjourn the meeting. Mr. Regan seconded the motion and the motion passed unanimously.

Chair Donovan adjourned the meeting at 6:00 pm.

Respectfully Submitted,

Nancy Larson
City Planner