HERITAGE COMMISSION
Meeting Minutes *draft*
August 6, 2015

The Heritage Commission held its regular monthly meeting in the City Council Chambers, City Hall Annex, 37 Green Street, Concord, New Hampshire, on Thursday, August 6, 2015, at 4:30 p.m.

1. **Call to Order and Seating of Alternates:**
   The Chair called the meeting to order at 4:33 p.m.

   Present at the meeting were Chair Phil Donovan, and Members Richard Jaques, Fred Richards, and Rich Woodfin. City Planner Nancy Larson and Administrative Specialist Patricia Murray were also present.

2. **Approval of Minutes of June 4, 2015 and July 2, 2015:**
   Mr. Jaques moved to approve the June 4, 2015 minutes as written. Mr. Richards seconded the motion and the motion passed unanimously.

   Mr. Jaques moved to approve the July 2, 2015 minutes with the correction of 4:00 to 4:30 call to order time. Mr. Jaques seconded the motion and the motion passed unanimously.

3. **New Business**
   a. **Discussion on changes to the Demolition Review Ordinance (Article 26-9)**
   Chair Donovan stated the review was sent to members a few weeks ago. Mr. Richards is feeling remiss and thinks they should give a true review and asked for another month to do so.

   Ms. Larson distributed hard copies of the Proposed Changes to the Ordinance to members present. Chair Donovan stated he would give another month for review and the item will be discussed next month.

   Chair Donovan stated there are significant changes and stated it is important that everyone look at this. Ms. Larson noted that she isn't sure when Mr. Walker first started working on the changes. Chair Donovan stated he presented to the demolition committee a while ago. Mr. Richards stated he has recollection that Mr. Walker presented to the Commission.

   Chair Donovan suggested inviting Mr. Walker to the next meeting. Ms. Larson will extend the invitation.

   Mr. Richards motioned to continue the discussion on changes to the Demolition Review Ordinance (Article 26-9) to the September 3, 2015 Heritage Commission Meeting at 4:30 in City Council Chambers. Mr. Woodfin seconded the motion. Motion passes unanimously.

4. **Regular business**
   a. **Demolition Review – Committee Report**
   No update.

   b. **Heritage Sign Program**
   Mr. Jaques and Mr. Richards will attend the upcoming Concord 250 event. Mr. Jaques will pick up the applications and Sign Program sign from the Planning office next week.

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c. Update on Demolition Permit funding

Chair Donovan stated he had an impromptu meeting with Mr. Richards and Mr. Carlos Baia, Deputy City Manager. Chair Donovan stated Mr. Baia is still supportive of the funding.

d. Doyen Park Monument

Chair Donovan spoke to Councilor Champlin who said he didn't know the Commission was waiting on him and he will resume his research.

5. Informational Items

a. Status of the Gasholder building roof repairs.

No update. The Commission agreed this was a cause to keep open.
Mr. Woodfin stated he would mention the status of the Gasholder building to Binnie Media.

6. Any other business to come before the Commission

a. Cell tower

The Commission received a letter from EBI Consulting inviting comments on the Verizon Cellphone Tower project on Route 106, Sheep Davis Road, north of 393. The project consists of the construction of a 150 foot monopole telecommunications tower. Conversation ensued regarding location of the proposed tower. The comments would be under the requirements of Section 106.

Mr. Richards motioned to not comment on the construction of the Verizon Cellphone Tower project on Route 106, Sheep Davis Road, north of 393. Mr. Jaques seconded the motion. Motion passed unanimously.

There being no further business to come before the Commission, Chair Donovan adjourned the meeting at 4:55 pm.

Respectfully Submitted,
Nancy Larson
City Planner

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