

## **ARENA ADVISORY MEETING MINUTES**

Thursday December 17, 2015

Everett Arena 8:00 A.M.

**Present:** Mike Gfroerer, Chris Brown, Dan Arndt, Nick Wallner, Councilor Gail Matson, Councilor Dan St. Hilaire, Arena & Properties Manager Jeff Bardwell, Public Properties Superintendent Jay Burgess, General Services Business Manager Jeff Hoadley

Excused: Gerry Blanchette

Meeting called to order at 8:05 AM

### **Refrigeration Work**

Jeff Bardwell reported that during scheduled work to the refrigeration system in August an issue was found with the chiller. Ammonia was getting into the brine where the two are supposed to stay separate. Replacing the chiller was not an option as the lead time for the equipment was fourteen weeks. Repairs were made in late August and early September and the arena was able to open for ice skating as scheduled on September 21<sup>st</sup>. The chiller is scheduled for replacement in FY2020; staff is planning on swapping that CIP project with Zamboni replacement which is scheduled for FY17 to avoid any future problems with the chiller.

### **Fees**

Discussion took place regarding fees not charged for various groups for outside use at the arena. Jeff Bardwell distributed a current list of groups where the fees have been waived. Nick Wallner commented that Kiwanis pays the rental fees and they are a non-profit and give back to the community too and all groups should be treated equally. Dan St. Hilaire made a motion to defer charging at this time and study a non-profit fee for outside renters and government agencies. Gail Matson seconded motion, discussion on time line took place and the study is to be complete by the next advisory meeting at the end of February, motion passed unanimously.

### **FY17 Fees**

The committee reviewed the recommended fees for FY17. Jeff Bardwell distributed staff recommended fees for FY17 along with a arena rate survey for New Hampshire rinks. Jeff Bardwell commented that the Everett has the second highest prime ice rental rate compared with rinks within a twenty mile radius and recommends holding the current ice rental rates for FY17. Discussion took place on off ice rental and parking lot vendor rates. Mike Gfroerer suggested keeping the Christmas tree sales rate the same and not increasing. Gail Matson made a motion to accept the recommended rates with the exception the Christmas tree rate being kept the same as FY16, Mike Gfroerer seconded, motion passed unanimously

### **Other**

Jeff Bardwell updated the committee on a potential LED project at the arena. While a LED project is not in the CIP program a group made a proposal to install LED lighting and with rebates there would be no out of pocket cost to the arena. Along with the electric savings there would be a considerable savings in staff time changing lights and ballasts. This proposal is being studied by city administration.

Meeting adjourned 9:10 AM

Respectfully Submitted

Jeffrey R. Bardwell  
Arena & Properties Manager