

Airport Advisory Committee
May 10, 2016
City Council Chambers
Meeting Minutes

Committee in attendance: Joe Alosa, Rick Bartle, Candace Bouchard, Charles Gerhan, Gail Matson, and Jim McKay

Absent: Ernie Loomis

Staff/Airport Manager in attendance: Carlos Baía, Chip Chesley, Martha Drukker, and David Rolla (Airport Manager)

Consultant: John Gorham (Jacobs Engineering)

Meeting called to order at 4:35 p.m.

1. Approval of the November 30, 2015 meeting minutes

Motion to approve made by Jim McKay, seconded by Councilor Bouchard. Motion passes unanimously.

2. FY 17 Proposed Capital Improvement Program

Martha Drukker and John Gorham presented the proposed capital program. Ms. Drukker briefed the Committee on the drainage outfall emergency repair. As for the FY 17 program, Ms. Drukker noted that this year's work would be focused on the design of Taxiway A and itinerant ramp.

Mr. Gorham also noted that the City will be seeking to amend the conservation management agreement that is expiring. The City would prefer to swap some areas of the airport that are currently in conservation for others that are in development zones. For example, the area at the northeast corner of the airport close to the SRE building would be much more appropriate for development while the site at the southern end of the runway that is currently developable but largely encumbered by the approach to the runway would be better for conservation. Mr. Rolla expressed support for this change.

Councilor Bouchard moved to recommend the FY 17 Airport Capital Program and Budget to the City Council; Mr. McKay seconded the motion. Motion passed unanimously.

3. FY 17 Proposed Operating Budget

Mr. Baía went through the airport proforma with the committee and stated that the budget continues to have an annual operating deficit. He noted, however, that the airport fund balance is still positive and is projected to stay that way for several years but it will be unsustainable unless there are some changes to the revenues or expenses.

Mr. Baía also indicated that the capital program—as he had noted last year—is much less robust than in years' past due to the negative revenue picture. This year, there is only one capital project proposed.

Councilor Bouchard moved to recommend the proposed FY 17 Airport operating budget to the City Council. Councilor Matson seconded the motion. Motion passed unanimously.

4. Other Business

Terminal Lobby Improvements

Councilor Bouchard stated that she had met with Councilor Matson and Mr. Baía to discuss possible cosmetic improvements to the Terminal lobby area and pilots' lounge to make the location more appealing and leave a better first impression of our community for those flying in.

Councilor Bouchard stated that she would like the support of the Committee to have staff seek estimates to clean the lobby and lounge, re-paint, perhaps change the flooring material and provide some new furniture, flat-screen TVs, cable, and wifi. Mr. Alosa explained that this is something that the private sector could sponsor. Ms. Bouchard also saw it as an opportunity for Kim Ricker, who made a presentation to the committee last November, to perhaps have some involvement in this effort.

The Committee was in consensus that staff should seek estimates and develop a work plan.

Aviation Awareness Events

Mr. Rolla briefed the Committee on the upcoming Young Eagles' Aircraft Rally to be held on May 22nd at the airport. Ms. Drukker informed the Committee that the Runway 5k will be held on October 2nd this year.

Meeting adjourned at 5:20 p.m.

Respectfully submitted,

Carlos P. Baía