

City of Concord
Transportation Policy Advisory Committee

Meeting Minutes
Special Meeting to Consider Concord Downtown Complete Streets Project

Wednesday, October 17, 2012 - 6:30pm to 9:30pm
City Hall 2nd Floor Conference Room

1. Call to Order/Introductions

Dick Lemieux called the meeting to order. Those in attendance included:

Committee Members Present:

Dick Lemieux (Downtown - Chair)
Jennifer Kretovic (City Council)
Ursula Maldonado (At-Large)
Alex Vogt (Pedestrian Community)
Craig Tufts, (Bike Community)
Brent Todd (Penacook)
Tom Irwin (North/West Concord)
Jim Sudak (Concord Area Transit) (Public Transit)
Ed Roberge, City Engineer - Staff Representative

Committee Members Not Present:

Keith Nyhan, City Council
Rob Werner, City Council

Staff, Visitors and Guests Present:

Robert Baker (Guest)
Collette Vogt (TPAC Pedestrian)
Rob Mack, Traffic Engineer - Staff Representative

2. Overview

This is the third of three TPAC special meetings scheduled to discuss the Downtown Complete Streets Project and formulate a recommendation(s) to the Mayor's Downtown Complete Streets Advisory Committee on conceptual street cross-section (number of lanes, sidewalk width/pedestrian crossings, parking layout, bike lanes, and public transit). TPAC's recommendation will generally consider the transportation-user aspects of the corridor and its compliance with the City's Complete Streets Policy. The objective of TPAC's effort will be to provide the advisory committee with a range of potential street cross-sections, coupled with a comparative analysis of the vehicle, pedestrian, bicycle and public transit modes of travel. A TPAC recommendation on preferred alternatives, coupled with the comparative analysis, is anticipated to be presented to the advisory committee on October 25, 2012.

3. Discussion

Meeting discussion items included:

- a. Staff presented a draft matrix spreadsheet that included the six potential Main Street cross-sectional alternatives decided by TPAC last week as meeting complete street objectives. After considerable discussion, TPAC members came to consensus on four alternatives (Alternatives 9a, 5a, 6a and 9; from first to fourth in preference, respectively) to be recommended to the Downtown Complete Streets Advisory Committee as ‘complete street compliant’ and best meeting TPAC’s vision for this project. Two remaining alternatives (Alternatives 4c and 4b) were considered to be ‘compliant with modification’, but not TPAC-recommended due to no change in existing sidewalk width. The comparative matrix was revised to indication the four recommended alternatives as noted above. The original comparative matrix with all 16 alternatives would highlight the overall analysis of all alternatives considered.
- b. Brent Todd moved that TPAC endorse the four recommended alternatives noted above, and in that order of preference, for recommendation to the Downtown Complete Streets Advisory Committee. The motion included endorsement of the matrix worksheets referenced above and as amended tonight. Motion was seconded by Jim Sudak and approved by unanimous vote.
- c. Attendees continued discussion/refinement of a draft final report that will accompany the approved matrices and detail TPAC’s recommendations. Brent Todd offered to take the lead in continuing the refinement of this final report, with final TPAC reviews and comments to be made via email in the coming days. TPAC recommended that Tom Irwin and Ed Roberge present TPAC’s final report and recommendations to the Downtown Complete Streets Advisory Committee at their October 25 meeting.
- d. As TPAC’s next regular meeting is scheduled for the same October 25 evening, and that there are no pressing items for TPAC to act on, the Chair suggested that TPAC cancel its regular October meeting and reconvene again at its next scheduled meeting on November 15, 2012. TPAC members concurred in that most would prefer to be in attendance at the Main Street meeting on October 25.

4. Adjourn

The meeting was adjourned by unanimous consent.