## Concord Public Library Trustee Meeting

## March 5, 2012

Present: Marian Akey, Megan De Vorsey, Marilyn Fraser, Inez McDermott, Paula Miner, Elizabeth Mulholland, Mary Beth Robinson, Lisa Sands, and Patricia Immen, Library Director

Guests Present: Martin Ringo, Michael Jache, City Treasurer

The meeting was called to order at 7:05 p.m.

Michael Jache, City Treasurer, addressed the Trustees about the status of the City's Trust Funds. This year close to \$200,000 will come from the Library's trusts for the Library's Budget. The Trustees expressed concern about the long-term impact of using the trust funds for annual budget needs rather than improvement projects. After he gave his report, Michael Jache left the meeting.

The minutes of the February 6, 2012 meeting were accepted.

Mrs. Immen gave the Library Director's report:

- She reported on recruitment for a full-time Library Technician and a 12.5 hour/week Library Page position.
- She reported that energy-conserving improvements to lighting in the library was completed.
- She reported that the Library's maintenance level budget has been submitted and is currently being reviewed by the Finance Department and the City Manager. FPAC is recommending to the City Council that a tax rate target not be set this year.
- February 2012 circulation was up 21.4% from February 2011.

The FY13 budget will go to the City Council in mid-May. The Trustees will set a date for a special meeting in May to discuss the budget.

Board membership was discussed. Inez McDermott, Liz Mulholland, and Lisa Sands have all requested that they be reappointed as library trustees. The City Manager has agreed and conveyed their requests to the City Council. Mrs. Immen has met with someone who is interested in applying for the open Trustee position.

Mary Beth Robinson reported on the February Library Foundation meeting and their new web site.

Paula Miner informed the trustees about the upcoming Penacook charrettes. She will determine whether the library will be discussed at the charrette on March 11. Director Immen knows that the library will be discussed at the charrette on April 19 at the United Church of Penacook from 6:00-9:00 p.m.

The meeting adjourned at 8:30 p.m.

Next Trustee Meeting: April 2, 2012

Respectfully submitted, Megan De Vorsey