



City Council Rules Committee  
**MEETING MINUTES**  
**March 28, 2011**  
City Council Chambers  
12:00 p.m.

Present: Councilor St. Hilaire - Committee Chair, Councilors Stetson, Bennett, Blanchard, City Manager Tom Aspell and Janice Bonenfant, City Clerk. Councilor Grady was absent.

Councilor St. Hilaire called the meeting to order at 12:05 p.m. Councilor Bennett moved approval of the January 31, 2011 meeting minutes. The motion was duly seconded and passed with no dissenting votes.

Councilor St. Hilaire distributed copies of a communication from Concord resident Rick Watrous to committee members indicating, the City Clerk had received the communication on March 24<sup>th</sup> and would be placing it on the April City Council agenda as a referral to the Rules Committee. Councilor St. Hilaire further indicated that he felt the committee should wait and discuss the item after a formal referral was received. Members present agreed to wait and discuss at the next meeting following Council referral.

Councilor St. Hilaire welcomed City Manager Tom Aspell to the meeting indicating to Mr. Aspell that committee members were looking forward to his comments on their draft Ethics Ordinance. Mr. Aspell provided attendees' with a copy of the City's recently revised Fraud Policy indicating that between the City Charter and this newly revised policy he agreed with committee members and does not feel that the draft ethics policy needed to be implemented for municipal employees.

City Manager Aspell and committee members discussed the draft ethics ordinance section by section amending sections of the draft after discussing with the City Manager.

Following committee review, Councilor Stetson moved to approve the draft ordinance, as amended, pending Solicitor approval. The motion was duly seconded by Councilor Bennett and passed with no dissenting votes.

City Clerk Bonenfant will amend the draft ordinance based on changes made at this meeting and submit to the City Manager for review. Following Mr. Aspell's review, the draft ordinance will be forwarded to the Legal Department for review and comment.

The time being 1:20 p.m., Councilor Stetson moved to adjourn, meeting again on Tuesday, April 19<sup>th</sup> at 3:00 p.m. The motion was duly seconded and passed with no dissenting votes.

*A true copy; I attest:*

*Janice Bonenfant*  
*City Clerk*