

Concord Public Library Trustee Meeting

May 6, 2013

Present: Marian Akey, Jeremy Clemans, Megan De Vorse, Inez McDermott, Mary Beth Robinson, Lisa Sands, and Library Director Patricia Immen.

The meeting was called to order at 7:05 p.m.

The minutes of April 1, 2013 meeting were approved.

Library Director's Report:

- Mrs. Immen discussed traffic and circulation statistics – visitation is down slightly and circulation is up from the same time last year.
- A volunteer recognition event was held April 30th. Fifteen volunteers attended the ice cream social. Last year volunteers logged 2,000 hours.
- City Council approved the reappointment of Trustees Jeremy Clemans and Megan DeVorse at the last City Council meeting.
- Summer reading programs start in June – for children and teens.
- Mrs. Immen will be applying to the Alice J. Reen Charitable Trust for a grant again this year.
- Mrs. Immen distributed Marketing Goals for FY14 addressing online outreach, children's room, web efforts, programming, collections marketing, website and social media as well as highlighting programs, materials and collections.

Penacook Friends update: They are anxious to help out with the summer reading program in Penacook and will help with publicity.

Foundation update:

- Foundation is planning another fund drive.
- They are bringing a few new people on board.
- Mrs. Immen has submitted grant to the Foundation to purchase prizes for teen summer reading program.

New Business:

- Megan DeVorse, Jeremy Clemans and Lisa Sands were appointed to serve as the Nominating Committee and will present a slate of candidates at the annual meeting.
- The City Manager is accepting applications for the open position on the board.

Old Business:

- The City Manager's Proposed FY 2014 Budget will be sent to the City Council soon. The City Council budget hearing for the library's proposed budget will be on June 3rd.
- The proposed city-wide community center was discussed. The trustees feel it is important to discover what the needs of the community are and see how the library can serve those needs.
- Lisa Sands is developing an advocacy packet for us to pick up here or she will email it.
- The cost of the e-book and audiobook services was discussed.

Meeting adjourned at 8:24 p.m.

Next meeting: Wednesday, June 12 the Library Board of Trustees will hold their annual meeting in Library Auditorium at 7:00 p.m.

Respectfully submitted,
Inez McDermott
Secretary